

MEMORANDUM OF UNDERSTANDING
BETWEEN

RIVERSIDE CITY TEACHERS ASSOCIATION
AND
THE RIVERSIDE UNIFIED SCHOOL DISTRICT

April 20, 2023

MOU Virtual Program 2023-2024

The Riverside Unified School District ("District") and Riverside City Teachers Association ("Association") enter this Memorandum of Understanding ("MOU") regarding the Virtual Program for the 2023-2024 school year.

The District and RCTA agree to the following :

Virtual Employee Work Location

Virtual certificated staff will be assigned to a designated site to which they will report daily for their contractual hours. At the designated virtual site, teachers will be in pods of 2-3 for elementary and 2-4 for secondary in a classroom with sound damping partition walls and Polycam acoustic fences. They will be provided with noise canceling headphones and adjustable height tables/chairs. While housed on a comprehensive campus and/or District facility, Virtual Program Teachers are not part of the site instructional program and will not be responsible for supporting site students, supervision of in-person students, or attending site events. All duties and responsibilities for virtual teachers will be assigned through the virtual school and will follow the current RUSD-RCTA Collective Bargaining Agreement. Site safety protocols apply to all staff on campus.

Virtual program Work Day

Elementary

The Elementary work day will follow the attached schedules. [RVS Elementary Schedules 2023-24](#)

Secondary

Secondary Virtual Program will be on a 4 by 4 block schedule. [RVS Secondary Teacher Schedule 2023-24](#)

Teachers will teach 6 periods over a two day period with a max of 30 students in each class and will have one (1) conference period each day. Unlike a traditional schedule the conference period will not be the same every day. There will be one odd period and one even designated conference period . Secondary lunch will be 40 minutes.

Flex Time and Advisory Period Definitions

Elementary Flex Time

The purpose of the flex time is to give the teacher autonomy to extend or shorten lessons as needed . Teachers could also use the time for guided independent practice, writing, designated ELD, small group instruction, student collaboration, individual or small group intervention, SEL lessons, goal setting, testing, extension activities, Lexia, Dreambox, music, art, etc. The intent is to give teachers the ability to use the

time to best fit the needs of the students in the context of the lesson/unit.

Secondary Flex Time

Flex periods are intended to provide options and flexibility for teachers. They can extend or shorten some lessons, have guided independent practice, small group instruction, student collaboration, individual or small group intervention, designated ELD and/or independent/asynchronous assignments, etc. This time can also be moved to the start of the block to facilitate a flipped classroom

Secondary Advisory Period

The Advisory/Homeroom class will be provided to assist in building positive relationships with students and create an opportunity for mentorship and community.

There will be a 30 student cap on the Advisory/Homeroom class.

The students assigned to the Advisory period may or may not be from the teacher's instructional classes.

The students assigned to the Advisory period will not be included in the 175 student contact cap in the RUSD-RCTA Collective Bargaining Agreement since grades are not assigned for the Advisory Period.

The Leadership Team for the Virtual Program will develop the expectations of the Advisory/Homeroom class. Topics that can be covered during the Advisory/Homeroom class could be, but are not be limited to the following:

- SEL
- Goal setting
- Time management
- Study skills
- AVID type strategies and activities
- Technology basics
- Support
- Announcements
- Culture building
- Form relationships with trusted adult at school
- Self advocacy skills
- College/career planning (could include 4/6 year plan)
- Emotional/character building

Terms of Agreement

The Terms of this agreement shall sunset May 30, 2024.

The District and/or Association reserve the right to negotiate any additional impacts of this MOU and/or return to the table to negotiate areas defined in this MOU.

All components of the current Collective Bargaining Agreement between RCTA and District not addressed by the terms of this agreement shall remain in full effect.

This Memorandum of Understanding shall not be precedent setting nor form any basis for a past practice.

It is understood this Agreement is subject to RCTA review and the approval of the Board of Education.

For RUSD:



Kyle Ybarra

Assistant Superintendent Personnel

For RCTA:



Laura Boling

President